

**ORD APPLICATION
FOR BUSINESS LOANS AND GUARANTEES**

PLEASE COMPLETE ENTIRE FORM - DO NOT LEAVE ANY QUESTIONS BLANK

A. Business (Borrower) Information:

Name of Business to Receive Assistance: _____

Federal ID# _____

Business Entity: Sole Proprietorship General Partnership "S" Corporation
 "C" Corporation Limited Partnership Limited Liability Company
 Limited Liability Partnership

(Depending on entity type, certain supporting documentation is needed – see checklist)

Address: _____ City: _____ State: _____ ZIP: _____

Contact Person: _____ Telephone Number (_____) _____

Fax Number (_____) _____ E-Mail: (if applicable) _____

Web Address (if applicable): _____

Business Classification: Manufacturing Warehousing & Distribution Service
 Retail Research & Development Tourism
 Admin. Mngt. HQ Telecommunications
 Other, please explain: _____

Does the business have a parent or subsidiaries? Yes No

If Yes, Identify name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Business Type: Start-up (0-5 years old) Acquisition *Existing

*If Existing, list years in business _____

Ownership Identification: List all officers, directors, partners, owners, co-owners and all stockholders. Enter under Minority Code, a "1" if the person is a woman, a "2" if a member of a minority group, and a "3" if the person is disabled. (Minority code is only needed if you are also applying for CDBG funds).

Name	Title	Ownership Percent	Minority Code
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Personnel: (Full-Time Equivalent, FTE is based upon 2,080 hours per year).

Existing Number of FTE Positions: _____

FTE Positions to be created within 18 months of Application Approval: _____

Total Number of Seasonal FTE Jobs Created (i.e. Jobs which will be available for at least 3 continuous months and recur annually): _____

Starting wage per hour for your personnel: \$ _____

B. Project Information

USES OF FUNDS	Total Project Cost	Ord Funds Requested
Land Acquisition	_____	_____
Building Acquisition/Renovation	_____	_____
New Facility Construction	_____	_____
Acquisition of Machinery/Equip.	_____	_____
Acquisition of Furniture/Fixtures	_____	_____
Working Capital (includes Inventory)	_____	_____
Other (specify)_____	_____	_____
TOTAL:	_____	_____

SOURCES OF FUNDS

Note: Public financing requires the participation of a private financier and equity funds.

Participating Lender Information:

Name of Lending Institution: _____

Address: _____ City: _____ State: _____ ZIP: _____

Contact Person: _____ Phone: (_____) _____

Loan Amount: \$ _____ Loan Term in years: _____

Interest Rate: _____ Percent ___ Variable ___ Fixed

Collateral Required: _____ Equity Required: _____

Equity Information:

Amount available by business or owners for Investment: \$ _____

Project Location: ___ Within the City Limits of Ord

 ___ Outside the City Limits, but within the Zoning Jurisdiction of Ord

 ___ Outside the City Limits, but within Valley County

C. Other Information Needed

Personal Financial Statement: Complete the attached Personal Financial Statements Form or submit an acceptable substitute for each person.

Business Documentation: See Information Checklist for detailed outline depending on business entity type. Info to include: Credit Bureau Report, tax returns, profit and loss statement, balance sheet, articles of incorporation, by-laws and minutes of last meeting, corporate resolution and business plan.

In addition, provide required information as detailed in the Ord City Sales Tax Guidelines packet and a \$100.00 non-refundable application fee payable to the Valley County Economic Development Board and a \$15.00 non-refundable application fee payable to the Nebraska State Patrol.

The above information is accurate to the best of my knowledge and belief. The above information is provided to help you evaluate the feasibility of obtaining public financial assistance. I further authorize release of personal information and business credit information and realize that if a loan recommendation is made, the terms of the loan will be public information.

Dated: _____ Signature: _____

Dated: _____ Signature: _____